



**JUDGE MICHAEL A. BONFIGLIO**  
Sylvania Municipal Court

6700 Monroe St.  
Sylvania, Ohio 43560  
Phone: (419) 885-8975  
Fax: (419) 885-8987

## **FOR IMMEDIATE RELEASE**

### **COVID EMERGENCY ORDER**

Sylvania Municipal Court  
20-COVID-01

Effective March 17, 2020, due to the Coronavirus Pandemic and in conjunction with the State of Emergency declared in Ohio by Governor DeWine, in an effort to protect the safety of Court personnel, staff and the citizens who utilize the Court, the Sylvania Municipal Court is enacting the following temporary operational measures:

- The Sylvania Municipal Court will be closed to the public except for any individual (defendant, witness, victim, attorney, or law enforcement officer) with a scheduled case. All persons appearing for scheduled Court hearings must practice social distancing protocols. Ill persons will not be permitted in the building.
- Felony and in-custody cases will continue as scheduled.
- Effective March 18, 2020, all traffic (TRD) cases will be rescheduled to a date after May 1, 2020. This includes all arraignments, pre-trials, and trials.
- Effective March 18, 2020, all Operating a Vehicle Under the Influence (TRC) cases, with the exception of arraignments, will be rescheduled to a date after May 1, 2020.
- Effective March 18, 2020, all non-violent criminal cases will be rescheduled to a date after June 1, 2020. All criminal cases involving violent crimes, including but not limited to Domestic Violence, Assault, Menacing, Child Endangerment, Temporary Protection Order Violations and any Sexually Oriented Offenses, will proceed as scheduled.
- Effective March 18, 2020, all emergency motion hearings including but not limited to Motions for Temporary Protection Orders will continue as scheduled. Emergency motions and protection order requests must be filed via e-mail at [clerk@sylvaniacourt.com](mailto:clerk@sylvaniacourt.com) or by fax at (419) 885-8987.
- Effective March 18, 2020, all Probation Violation hearings will be rescheduled to a date after May 1, 2020. All probation office appointments, including pre-sentence investigation interviews and scheduled meetings with probation officers will be rescheduled until a date after May 1, 2020.

- All fines, fees, and costs that are due between March 12, 2020 and May 1, 2020 shall be continued an additional 90 days from the original due date. If the new due date should fall over a weekend or holiday, it will be continued to the next business day. Effective immediately, payment of fines, costs, and fees can only be made on-line.
- Effective March 18, 2020, individuals with open-warrants must contact the Court via telephone to schedule an appearance date to address the warrant. No unscheduled appearances are permitted.
- Effective March 18, 2020, all Jury Trials will be rescheduled until a date after May 1, 2020.
- Effective March 18, 2020, all civil proceedings, except emergency actions, are suspended for a period of 60 days. Civil proceedings may be conducted via telephone at the discretion of the Judge. Any filings should be made via e-mail at [clerk@sylvaniacourt.com](mailto:clerk@sylvaniacourt.com) or by fax at (419) 885-8987.
- Effective March 18, 2020, the Court will temporarily suspend certain local rules to permit individuals or attorneys to file motions for continuance in Criminal, Traffic and Civil matters scheduled for trial or hearing. Motions may be filed via e-mail at [clerk@sylvaniacourt.com](mailto:clerk@sylvaniacourt.com) or by fax at (419) 885-8987.
- If a defendant's speedy trial rights expire less than 15 days after a scheduled trial date, defense counsel and the prosecutor are ordered to contact the Court to schedule a telephone pre-trial. The telephone pre-trial must be scheduled seven (7) days before the scheduled trial date. All parties should continue to engage in discovery and work in good faith on the resolution of pre-trial issues via telephone and through electronic communications.

**THIS ORDER IS EFFECTIVE IMMEDIATELY.**

Date: 03/17/2020



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Michael A. Bonfiglio, Judge  
Sylvania Municipal Court

Please visit the Court website at:  
[www.sylvaniacourt.com](http://www.sylvaniacourt.com) for updated case  
formation. Information will also be updated  
on the Court's Facebook page at:  
[www.facebook.com/sylvania.court](http://www.facebook.com/sylvania.court).