

WARREN MUNICIPAL COURT NOTICE

UNTIL FURTHER NOTICE DUE TO THE CORONAVIRUS THE COURT WILL BE OPEN EVERYDAY AT 8:00 A.M. BUT WILL CLOSE AS DETERMINED BY THE JUDGES ON A DAILY BASIS. IF YOU ARE HERE TO MAKE PAYMENTS ON A CASE YOU CAN MAKE PAYMENTS ONLINE AT THE FOLLOWING WEBSITE

<https://benchmark.warrenmuni.us/BenchmarkWeb/Home.aspx/Search>

IF YOU DO NOT HAVE ACCESS TO A COMPUTER YOU CAN MAIL A CHECK OR MONEY ORDER TO WARREN MUNICIPAL COURT, PO BOX 1550, 141 SOUTH STREET, SE, WARREN, OHIO 44483

IF YOU HAVE ANY QUESTIONS PLEASE CALL 330.841.2525 LEAVE A MESSAGE AND SOMEONE WILL RETURN YOUR CALL AS SOON AS POSSIBLE.

IN THE WARREN MUNICIPAL COURT
WARREN, OHIO

IN THE MATTER OF COURT OPERATIONAL)
CHANGES IN RESPONSE TO COVID - 19) JOURNAL ENTRY

IT IS HEREBY ORDERED, ADJUDGED AND DECREED THAT EFFECTIVE IMMEDIATELY, IN THE INTEREST OF PUBLIC HEALTH DURING THE COVID - 19 CRISIS, THE WARREN MUNICIPAL COURT HAS MODIFIED ITS OPERATIONS TO MINIMIZE THE NUMBER OF PEOPLE WHO NEED TO COME TO THE COURTHOUSE. ALL APPEARANCES FOR CRIMINAL AND TRAFFIC ARE LIMITED TO DEFENDANTS AND VICTIMS IN THESE PROCEEDINGS. IF YOU DO NOT HAVE PERSONAL BUSINESS BEFORE THE COURT, YOU WILL NOT BE PERMITTED INTO THE COURTHOUSE. PERSONAL BUSINESS IS DEFINED AS A WARRANT FOR YOUR ARREST, A WARRANT BLOCK ON YOUR LICENSE OR AN OPERATOR'S LICENSE FORFEITURE NEEDING RELEASE, DRIVING LETTERS OR RELEASE OF YOUR VEHICLE.

FILED
OFFICE OF THE CLERK
MAR 13 2020
MUNICIPAL COURT
WARREN, OHIO
MARGARET M. SCOTT, CLERK

JOURNALIZED
Warren Municipal Court
MAR 13 2020
MARGARET M. SCOTT
CLERK OF COURT


JUDGE TERRY F. IVANCHAK
PRESIDING AND ADMINISTRATIVE
JUDGE

JUDGE THOMAS P. GYSEGEM

20JR 21

Warren Municipal Court

WARREN MUNICIPAL COURT

NOTICE TO VISITORS

The Warren Municipal Court continues to monitor the most current statements from the Centers for Disease Control and Prevention (CDC) and the Ohio Department of Health regarding Coronavirus Disease 2019 (COVID19). The Warren Municipal Court is following recommended guidelines from public health officials. Much of the Court's docket is being rescheduled. If you have not received notification of a change in your next court date, please call the court to have your information confirmed.

It is with an abundance of caution to limit person-to-person contact that we make the following requests:

1. If you need to file something with the Clerk's Office, please utilize the following methods:
ORDINARY US MAIL C/O WARREN MUNICIPAL COURT, 141 SOUTH ST., WARREN, OHIO OR FAX:
330-841-2760.
2. If your filing requires a filing fee and we have received the filing without the payment, we will send you a cost bill.
3. If you need to make a payment to the court, we encourage make your payment by check, cashier's check or money order and send it in the mail. If you cannot get your payment here before the ticket is due, call and you will receive one extension free from any additional fees. You can also pay through NCourt to make payments on fines and costs by calling 1-844-400-8880. You can also access our website at benchmark.warrenmuni.us/benchmarkweb to make payments.
4. As stated above, the court's hearing and trial schedules are being changed and you should receive notification of any changes by mail. If you have any questions about a court date, please feel free to call the court at 330-841-2525. Arraignment (first appearances) will continue to be held at the date on the bottom of your ticket or on the date that appears on your summons. Please, if you have any questions about a ticket or complaint, please call the court at 330-841-2525 and we will be glad to help you.
5. If you have flu-like symptoms (fever, cough, shortness of breath), PLEASE utilize the telephone or website first before coming to the court. If you feel you must appear, please inform the Court Security Officers at the courthouse entrance of your health condition. You may be denied access to the courthouse and be asked to contact your healthcare provider for details on how to proceed with proper medical care. All of these steps are being taken out of an abundance of caution to slow the spread of the virus and protect your health, the health of courthouse staff and the community at large. Thank you for your help and cooperation.